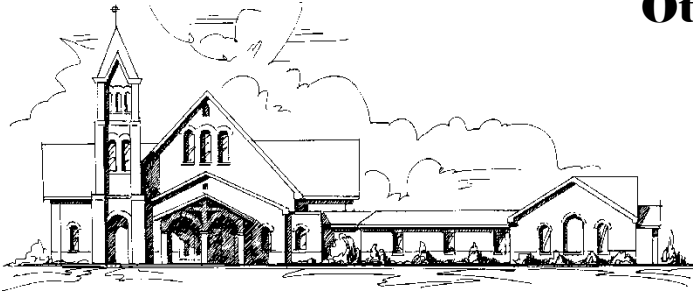


Otterbein United Methodist Church



647 Forge Road
Carlisle, PA 17015
717-258-6704
email: gina@otterbeinumccarlisle.org
www.ottumc.org

APPLICATION FOR FACILITY USE

DATE _____

1. Group Leader's Name: _____
2. Group's Name: _____
3. Group Leader's Address: _____
4. City: _____ State: _____ Zip: _____
5. Group Leader's Telephone Number: _____
6. Group Leader's E-mail Address: _____
7. Date of Use: _____
8. Beginning Time: _____ Ending Time: _____
9. Number of Persons Attending: _____
10. Set-Up Request: _____



To be filled out by the office staff.

Assigned Room:

Assigned Door to Enter and Exit:

Assigned Exterior Door Key #: